

## **CADILLAC CRC OFFERS AUTOMATIC PAYMENT FOR YOUR GENERAL FUND OFFERING**

### **1) What is automatic payment?**

Automatic payment is a standing arrangement with an entity such as a utility company or mortgage lender (or a Church) whereby individuals are able to pay monthly obligations by having their bank electronically transfer funds to designated payees through the Automated Clearing House (ACH). The transfers are done automatically on the same date every month. There are no checks to write or mail; the only thing you need to do is write the amount of the payment in your checkbook register.

### **2) What is the charge for using automatic payment?**

There is no charge to use this service.

### **3) What are the advantages of using automatic payment?**

Automatic payment offers many advantages. It eliminates the need to write a check or go on-line to use a bill paying service. Your support of Cadillac CRC will continue even if you are out of town. Many parishioners who currently use automatic pay find that it helps them in budgeting.

### **4) Who would NOT be a candidate for automatic payment?**

Families which depend upon variable income sources such as commissions or bonuses may find it difficult to match their income with monthly payments.

### **5) How do I set up automatic payment?**

The service is very simple to initiate.

a) Fill out the form on the reverse side of this announcement.

b) Attach a voided check.

c) Be sure to indicate the amount of your monthly payment, and the day of the month for the withdrawal (first business day, first business day after the 15<sup>th</sup>, last business day), and the month when you would like to start. Please allow one week to set up the withdrawal.

d) Return the completed form to Bev Taylor, at the church office. You will receive a confirmation letter when you initiate the service.

### **6) How can I still participate in the Offertory if I use automatic payment?**

The Offertory is our opportunity to return the first fruits of God's blessings, and many families are reluctant to discontinue the actual placing of the envelope in the collection basket. There is an easy solution to this. Simply place the empty envelope in the basket and note electronic funds transfer on the outside of the envelope.

### **7) Who do I contact if I have more questions?**

Please contact Scott Leesch if you have any additional questions.

# AUTHORIZATION AGREEMENT FOR AUTOMATIC PAYMENTS

Name: \_\_\_\_\_

Address: \_\_\_\_\_

I (we) hereby authorize **Cadillac Christian Reformed Church** to initiate debit entries and to initiate, if necessary, credit entries and adjustments for any debit entries in error, to my (our) checking or savings account indicated below. I (we) also authorize the depository (Bank, Savings & Loan, etc.) named below, hereinafter called "**Depository**," to debit and/or credit the same to such account.

Depository Name: \_\_\_\_\_ Branch: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Transit Routing Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

Amount to be withdrawn: \_\_\_\_\_

Date of Withdrawal: \_\_\_First Business Day \_\_\_First Business Day after 15<sup>th</sup> \_\_\_Last Business Day

Month in which First Withdrawal is to be made: \_\_\_\_\_

This authority is to remain in full force and effect until **Cadillac Christian Reformed Church** and **Depository** have received written notification from me (or either of us) of its termination in such time and in such manner as to afford **Cadillac Christian Reformed Church** and **Depository** a reasonable opportunity to act on it.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

**Attach voided check here**